

ADC Meeting Meeting and Report of ADC meeting held on 22/Apr/19



Date : 23 April 2019.

NOTICE

All ADC members are hereby informed that a meeting of ADC members will be held on April 26, 2019 at 2:30 PM. The meeting will be conducted online, the link will be shared with you soon.

Asi We
ADC Co-ordinator
Modern College of Computer Science & I.T.,
Aurangabad.

Kwaghmare
Principal
VC Principal
Modern College of Computer Science & I.T.,
Aurangabad.

AGENDA

- Introduction of new members
- Review of current online class implementation
- Challenges faced by faculty and students.
- Solutions & best practices for effective online teaching.
- Review of existing online class schedule.
- Proposals for time table adjustment to accommodate various needs.
- Evaluation for current teaching methodologies in the online format.
- Availability & usage of online teaching tools & platforms.

Minutes of the Meeting.

SR NO	TASK	TIME
01.	Welcome & Introduction	2:30 to 2:35pm
02.	Discussion on online classes due to Covid-19	2:35 to 2:50pm
03.	Time Table Management	2:50 to 03:05pm
04.	Teaching-Learning Process	3:05 to 03:20pm
05.	Student Engagement & Support	03:20 to 03:45pm
06.	Conclusion	03:45 to 04:00pm

Following ADC members were present for the meeting.

SR.No	Name	Sign	Designation.
01.	Dr. Shahira Hironi	Shahira	Asst. Prof.
02.	Dr. Asmita Salve	Asmita	Co-Ordinator (ADC)
03.	Prof. Pradnya Sonumane	Pradnya	Ass. Prof.
04.	Dr. Sonal Ubale	Sonal	Asst. Professor
05.	Prof. Namrata G.	Namrata	Asst. Professor
06.	Prof. Sayyed Tuba	Tuba	Asst. Professor
07.	Prof. Avinash Sitaphule	Avinash	Asst. Professor
08.	Prof. Shradha Pradhan	Shradha	Asst. Prof.
09.	Prof. Gunniya Deshpande	Gunniya	Asst. Prof.
10.	Prof. Manisha Ujigade	Manisha	Asst. Prof.
11.	Prof. R Bhagat	R Bhagat	Asst. Prof.

The following points were discussed in the meeting:

The meeting began with a warm welcome and introduction by Dr. Asmita Selve, who acknowledged the collective efforts of the faculty in adapting to the challenges posed by the COVID-19 pandemic, particularly regarding online education.

The first agenda item focused on the continuation of online classes. Dr. Sonal Ubale discussed the importance of ensuring that online sessions remain as effective as in-person classes, suggesting the recording of lectures and providing additional resources. To address connectivity issues, Dr. Shahin Hirani emphasized adapting teaching methods to maintain student engagement, advocating for the use of interactive tools.

Time table management was then discussed, with Prof. Pradnya Sonwane highlighting the need for a balance between synchronous and asynchronous learning. The faculty agreed on creating a flexible schedule, with Prof. Namrata Ghansawam suggesting periodic reviews based on feedback.

Regarding teaching-learning processes, Dr. Hirani proposed regular workshops for faculty to share best practices. Prof. Anish Sitaphule stressed the importance of continuous assessment to track progress, while Prof. Shraddha Pradhan suggested incorporating practical components to enhance the online curriculum. In discussing student management and support, Prof. Namrata emphasized maintaining regular communication and proposed dedicated office hours for student queries.

Prof. Narmada Ghansawant recommended virtual counselling sessions to support students' well-being. The meeting concluded with Dr. Asmita Salve summarizing the agreed-upon actions, expressing appreciation for the collaborative spirit of the faculty. The team committed to implementing the discussed strategies to ensure the continued success of the online teaching-learning process.

Action Taken Points :

- Continued online classes with enhanced effectiveness by recording lectures and providing additional resources for students with connectivity issues.
- Developed a flexible time table that balances synchronous and asynchronous learning, with periodic reviews based on feedback.
- Adopted teaching methods to include interactive tools, ensuring ongoing students engagement.
- Established regular communication channels with students, including dedicated office hours and virtual counselling sessions for support.

Academic year
2019 - 2020

ADC Meeting
Meeting & Report of ADC Meeting held on 10/mar/20

Date: 10/ March / 2020

NOTICE

Dear Faculty & Staff Members,

We are pleased to inform you
that the Academic Development Committee
Meeting has been scheduled as follows:

Date: 10/ March / 2020

Time: 01:30 PM

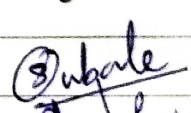
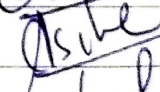
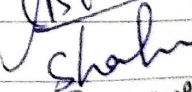
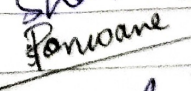
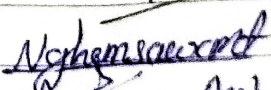

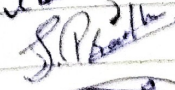


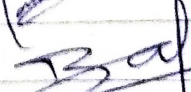
AGENDA

- Welcome and Felicitation
- Review of Previous Meeting Minutes
- Review of Teaching Methodologies and innovative approaches.
- Discussion on Professional development opportunities for faculty.
- Strategies for improving student engagement and performance
- Vote of Thanks

Minutes of the Meeting :

Seno	Task	Time
1.	Welcome & Felicitation	01:30 PM - 01:35 PM
2.	Review of Previous Meeting Minutes	01:35 PM - 01:45 PM
3.	Review of Teaching Methodologies and innovative approaches.	01:45 PM - 02:00 PM
4.	Discussion on Professional development opportunities for faculty.	02:00 PM - 02:10 PM
5.	Strategies for improving Student engagement and Performance	02:10 PM - 02:25 PM
6.	Vote of Thanks	02:25 PM - 02:30 PM

Following members were present in the meeting :

Se no	Name	Signature
01	Dr. Sonal ubale	
02	Dr. Asmita Salve	
03	Dr. Shahin Hirani	
04	Prof Peadhya Sanchwane	
05	Prof Narenda Ghansawant	
06	Prof Avinash Sitaphule	
07	Prof Sheaddha Peadhan	
08	Prof Supriya Deshpande	
09	Prof Manisha Ujgire	
10	Prof Ravendra Bhargad	
11		

Following points were discussed in the meeting :

The Academic Development Committee meeting began at 01:30 with a warm welcome and felicitation by Dr. Asmita Sawde, who acknowledged the dedication of the current academic environment.

The review of the previous meeting's minutes took place from 01:30 PM to 01:45 PM, led by Dr. Sunil Ubale and Prof. Pradnya Sunware. They provided updates on action items and the committee approved the minutes noting progress and areas needing further attention.

From the 01:45 PM to 02:00 PM, Dr. Shahin Hiron led a discussion on teaching methodologies and innovative approaches. The focus was on adopting creative strategies to enhance online student engagement, with valuable insights from Prof. Avinash Sitaphule and Prof. Namrata Ghansawant on integrating technology into teaching.

The discussion on professional development opportunities for faculty followed from 02:00 PM to 02:10 PM, led by Prof. Shradha Pradhan. The committee agreed on the importance of upcoming workshops and training sessions to help faculty stay ahead in the evolving educational landscape.

Finally, from 02:10 PM to 02:25 PM, Prof. Harshad Kulkarni and Prof. Rajendra Bhagat led the conversation on improving student engagement and performance. The committee discussed holistic support strategies, including mentoring and virtual counseling sessions, to better address students' academic and emotional needs.

The meeting concluded at 2:30 PM with a vote

of Thanks by Prof. Rahul Dhembe, who expressed appreciation for the collaborative efforts and reaffirmed the Committee's commitment to implementing the discussed strategies for continuous academic development.

Action Taken Points :

- Approved the minutes of the previous meeting after reviewing progress on action items.
- Implemented creative teaching methodologies and integrated technology to enhance student engagement in online learning.
- Organized upcoming workshops and training sessions for faculty professional development.
- Developed strategies to improve student engagement and performance, including mentoring and virtual counseling sessions.
- Reaffirmed commitment to continuous communication and collaboration for ongoing academic development.